


IT Capital Investment Status Report

State of Connecticut, Office of Policy and Management**Information Technology Project Portfolio**

Agency Name 

Please select the agency responsible for this application.

Project Name

Enter the name of the project.

Contact Name

Enter the name of the person providing this information.

Contact Phone Number

Enter the phone number of the contact person in the format

(860) 555-1212.

Contact Email

Enter the email address of the contact person

Date information is being provided 

Please enter the date you are providing this information.


Challenge

One or two sentences that describe the business problem or challenge that will be addressed by the project.

Project Description

(Initiative)

A brief description of the project/initiative that includes the business goals and, if applicable, the impact this work has or will have on Connecticut residents. Please explain how Information Technology is, or will be, used to support them.

Project Start Date 

Enter the date the project started.



Planned Project End Date

Enter the planned date for the project to be completed.

IT Capital Investment Fund

1

Has this project received IT Capital Investment Funds?

No=0

Yes=1

Total Budget

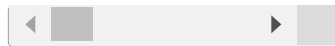
\$70,000

Enter the total cost of implementing the project.

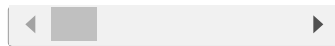
Project Phase

Implementation ▼

Enter the phase that best describes the current state of the project

Project Status

A brief, layman's explanation of the work that has been completed to date.

Impact/Results:

Provide quantifiable (SMART objectives) impacts and/or results describing how, through this project, the state has improved services and made government more efficient. Examples of this Include dollars saved, manpower hours reduced, processing time reduced, etc.

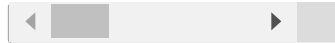
Project Health

Yellow ▼

Green - Project on track to deliver on time and on budget

Yellow - Project at risk to deliver on time or on budget

Red - Project will not deliver on time or on budget

**Explanation of Project Health
(Issues Risks and Dependencies)**

Provide an explanation describing why the project is in green, yellow or red status. When applicable describe any issues, risks and dependencies.

**Importance to agency (Impact to
agency if project is not done or
not completed successfully)**

10 ▼

Minimal (little impact) =1

Moderate [Agency would suffer loss in time, money, information, etc.] = 5

Major [Agency would be severely impacted] =10

**Estimated total project costs
(infrastructure, services, salary,
contractor, customer, etc.)**

1 ▼

Less than \$500,000 = 1

\$500,001 - \$1M = 5

\$1.01M - \$10M = 10

\$10.1M - \$20M = 40

Greater Than \$20M = 75

1 ▼

Anticipated technical complexity Straightforward [no new technology] = 1
Challenging [significant technology changes] = 5
Difficult [New technology, many old technologies] = 10

5 ▼

Estimated duration

Less than 1 year = 1
1-3 years = 5
Longer than 3 years = 10

1 ▼

System interface impact

Single, Simple, or Minor = 1
Multiple, Compound or Major = 5
Enterprise, complex or critical and/or interfaces with non Connecticut State systems = 10

10 ▼

Organizational impact

Single department = 1
Multiple departments = 5
Enterprise or State =10

10 ▼

Executive sponsorship support

Strong sponsorship support = 1
Moderate sponsorship support = 5
Limited sponsorship support = 10

5 ▼

**Project team's experience with
industry standard project
management methods**

Very familiar = 1
Somewhat familiar = 5
Limited or no experience = 10

5 ▼

**Project team's experience with
project's technology and/or
application (COTS or custom-
built)**

Very familiar = 1
Somewhat familiar = 5
Limited or no experience = 10

10 ▼

**Project team's experience with
project's customers and their
business**

Very familiar = 1
Somewhat familiar = 5
Limited or no experience = 10

1 ▼

**Anticipated project team size
(FTE's, contractors, customers,
vendors, etc.)**

Fewer than 20 people = 1
20 - 50 people = 5
More than 50 people = 10

**Number of internal end users
(People who are impacted by project)**

1 ▼

Fewer than 25 end users = 1
25 - 250 end users = 5
More than 250 end users = 10

**Number of external end users
(People who are impacted by project)**

5 ▼

Fewer than 10k end users = 1
10k - 100k end users = 5
More than 100k end users = 10